



Gila County Community Services Division

5515 S. Apache Ave. Suite 200, Globe, AZ 85501
(928) 425-7631

"Unite low-income residents and community resources to overcome the challenges of poverty."

Community Action Program (CAP) Advisory Board

Quarterly Meeting Agenda

Gila County Community Services

Conference Room #200

5515 S. Apache Avenue

Globe, AZ 85501

May 15, 2019

10:00 a.m.

Teleconference Phone Number: 866-740-1260 Access Code: 4257631

- I. Call to Order/Welcome**
- II. Roll Call and Introductions**
- III. Information/Discussion** in memory of the passing of Nolberto (Chuco) Waddell.
- IV. Information/Discussion/Action** to approve the CAP Advisory Board's March 20, 2019 meeting minutes. (handout)
- V. Information/Discussion/Action** to approve the 2nd and 3rd quarter financial reports. (handouts)
- VI. Information/Discussion** on the CSBG budget process. (Organizational Standard [OS] 8.9)
- VII. Information/Discussion/Action** to approve the CAP Advisory Board 2020 Fiscal Year (FY) Meeting dates.
- VIII. Information/Discussion/Action** to remove Mario Villegas (Private Sector representative) from the Board due to unexcused absences in accordance to the CAP Advisory Board By-Laws for State Fiscal Year (SFY) 2018, Article VI, Section 5 D (page 11) and Article III, Section 9 D pages 6 and 7. (handouts)
- IX. Reports/Updates**
 - A. Chair's Report (Cody Newman)
 - 1. Successor for Nolberto (Chuco) Waddell; low-income representative (term ends 12/31/2021). A qualified candidate must be in accordance to the CAP Advisory Board By-Laws, Article III, Section 3 B page 4. Chuco's position will be advertised in the local

newspaper in the Hayden/Winkelman area. Applications will be available at the Hayden Senior Center, Globe Community Services, or on-line. (handouts)

2. Member attendance to ensure quorum at meetings in accordance with the CAP Advisory By-Laws Article VI, Section 5 A. (handout)

B. Director's Report (Malissa Buzan)

1. FY2020 Budget

C. Coordinator's Report (Dorine Prine)

1. Customer Satisfaction Data Report (OS 1.3) (handout)
2. CAP Success stories (handouts)
3. Community Needs Assessment progress
4. VITA summary report and volunteer hours (handout) (OS 2.4)
5. Programmatic reports (OS 5.9)
6. Update on the success of specific strategies included in the Community Action Plan (handout) (OS 4.4)
7. Update on progress meeting the goals of the Strategic Plan (handout) (OS 6.5)
8. An analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary. (OS 9.3)

- X. CALL TO THE PUBLIC:** Call to the Public is held for public benefit to allow individuals to address the Gila County Community Action Program Advisory Board on any issue within the jurisdiction of the Board. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Gila County Community Action Program Advisory Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

- XI.** At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the CAP Advisory Board, the Director and the Coordinator may present a brief summary of current events. No action may be taken on information presented.

XII. Adjournment